

## SEABOURN GENERAL GROUP TERMS & CONDITIONS

### MINIMUM SIZE

A minimum commitment of suites/guests are required to qualify for a group contract

Seabourn Pride, Seabourn Spirit and Seabourn Legend – 4 suites/8 guests

Seabourn Odyssey, Seabourn Sojourn and Seabourn Quest – 5 suites/10 guests

### MAXIMUM GROUP SIZE

Maximum group size is dependent on ship requested due to individual ship capacity.

Maximum Standard Group Contract is

Seabourn Pride, Seabourn Spirit and Seabourn Legend – 22 suites/ 44 guests

Seabourn Odyssey, Seabourn Sojourn and Seabourn Quest – 50 suites/100 guests

Requests for larger groups can be made and may require a separate agreement with revised deposits and cancellation policies. Alternatively an incentive group contract or charter contract can be provided.

### GROUP PRICING

A guaranteed twin per person rate is locked in for your group for the space held in selected categories. If minimum group numbers are not met pricing may revert to the brochure cruise cost.

Your Cruise fare includes suite accommodations as booked, all onboard meals and entertainment, fine wines and spirits. All fares are cruise-only and exclude air and transfers. Cruise fares include governmental fees and taxes (which are subject to change) and exclude any incidental expenses including but not limited to: laundry charges, bar expenses for select vintage wines and spirits, spa and salon treatments, telephone and internet charges, medical services and shore excursions.

Fuel, Taxes and Surcharges

In the event of there being any adverse movement in currency exchange rates or cost of fuel or other operating costs of the vessel or of Seabourn between date of reservation of passage and sailing, Seabourn shall be entitled to impose a surcharge upon the passage fare of the amount to be assessed by Seabourn which the passenger shall pay prior to embarkation

### INITIAL DEPOSIT

Seabourn requires a holding deposit of USD25 per suite held in group. This deposit is due within 30 days of the group contract issued and must accompany the returned signed contract. This deposit is refundable and will be applied to the balance owing of the group at finalisation. All bookings are priced in USD and paid for in AUD or USD. Once group contract has been issued you will be requested to advise in which currency you wish to pay. For Australian Dollars Travel the World will set a fixed exchange rate for the group and will be locked in at this time. You will be required to sign and confirm acceptance of the exchange rate. Once currency payment details have been accepted you cannot change.

### DEPOSIT

Once names have been advised an immediate deposit per person is required to confirm booking.

Deposit amount is dependent on length of cruise and destination. Guideline for deposit is 25% of total fare.

### FINAL PAYMENT

All final monies for group are due 100 days before departure.

### CANCELLATION PENALTIES

Cancellation Policy (per person)

- 90 to 46 days prior to departure : 25% of fare
- 45 to 31 days prior to departure : 50% of fare
- 30 days to 0 prior to departure : 100% of fare

\*Please note all above Cancellation Policies are guideline only. These can change dependent on ship, destination and duration of voyage

#### FOC POLICY – TOUR CONDUCTOR CREDIT

Seabourn offers a tour conductor credit based on the lowest cruise fare (exclusive of port and safety charges and possible fuel adjustments and taxes) across the group. The number of guests booked required to earn a tour conductor credit varies by yacht and sailing date and are subject to change. Only the first and second guest in a suite apply towards earning a Tour Director Credit. The tour conductor credit amount is removed from the total final group amount owing at time of final payment.

#### BOOKING PROCEDURES

Guest's full names as per passport as well as correct titles and dates of birth are required at time of each individual guest booking. At this time any special requests or advice (e.g dietary requirements, medical conditions) need to be advised. Guests need to be holding a valid passport with at least 6 months validity beyond the date of cruise ending. Specific accommodation details are available only when full deposit is received and complete guests' names are given.

#### REVIEW OF GROUP ACTIVITY

It is important to show booking activity on a group. Although space has been contracted Seabourn will review activity of group and overall availability of sailing. Seabourn can recall at any time unsold space which is defined as space for which Seabourn does not have specific guest names and not holding full deposit for a suite. If space is recalled by Seabourn no fees will be applied if minimum numbers are reached. If minimum numbers are not reached the group will be reviewed by Seabourn and repricing will be at the discretion of Seabourn.

#### ONBOARD ARRANGEMENTS

Seabourn can provide special onboard events for groups including private cocktail parties. These are at an additional charge and must be prebooked. Group hospitality desks or signage is not allowed aboard any Seabourn yacht. Name tags are not permitted aboard any Seabourn Yacht.

#### GRATUITIES

Tipping is neither required nor expected on board.

#### MINIMUM AGE

Minors under the age of 18 must be accompanied by a parent or other responsible adult over the age of 21. Seabourn will not accept reservations for infants 6 months or younger for non-Transocean sailings, 12 months or younger for Transocean sailing at the time the cruise commences.

#### PASSPORT & VISAS

All guests are required to carry a passport usually valid for 6 months after disembarking the ship, and any necessary visas. Boarding may be denied or fines may be levied against those guests without proper documentation.

#### DOCUMENTATION

Cruise documents are prepared in the United States and will be sent to you approximately 21 days prior to sailing. It is most important that all reservations be made in the full passport name of the passengers. It is also important to advise Travel the World of the clients ex Australia date.

#### TRANSFERS, PRE AND POST ACCOMMODATION, FLIGHTS AND INSURANCE

Travel the World can assist in the purchase of transfers, pre & post accommodation, flights and travel insurance. These extras may be booked through Travel the World by other providers independent from Seabourn. Travel the World will attempt at all times to offer a competitive price for any extras requested. These extras may have different booking, cancellation conditions than Seabourn.

#### INSURANCE

Seabourn cancellation charges will be applied in all cases – no exceptions. We strongly recommend that, at the time of booking you purchase comprehensive travel insurance.

## CONDITIONS OF CARRIAGE

Travel the World is pleased to present this quality tour by arrangements with Seabourn whose conditions of carriage apply. Full details are available upon request.

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## CONSUMER PROTECTION

Travel the World holds a Travel Agents Licence 2TA 003774, is a member of the Travel Compensation Fund and is a member of the Australian Federation of Travel Agents ("AFTA").